

Team Compliance Guide

Compliance Requirements

This is a descriptive document intended to lead you through the steps required to become compliant.

- USFS Coaches, Team Managers, and Team Service Personnel (TSP) who are 18 and older are required to complete the SafeSport™ Training and a U.S. Figure Skating approved background check.
- **Mandatory Athlete:** Adult Participants (18+) who are on a team that contains at least one minor. Mandatory Athletes are required to complete the SafeSport™ Training.
- All Coaches, Team Managers, TSP, and Mandatory Athletes must have current membership.

SafeSport™ Training

- You can follow [these instructions](#) to take the SafeSport™ Training.
- The SafeSport™ Training is a proactive course created and mandated by the U.S. Center for SafeSport. A SafeSport™ Training course must be completed on an annual basis, as the courses will remain valid for 1-year after completion.
- The required courses, in sequence, are **SafeSport™ Trained, Refresher 1, Refresher 2, and Refresher 3**. The core SafeSport™ Trained course will typically take ~90 minutes to complete, and the Refresher courses take ~30 minutes to complete.
- The training dashboard offers a variety of supplemental courses in their catalog. Members are more than welcome to complete these supplemental courses, but they are not required and will not satisfy your SafeSport™ Training requirement. Only the four courses above in bold will satisfy the training requirement.
- Coaches, Team Managers, TSP, and Mandatory Athletes turning 18 mid-season are required to complete the training on or before their 18th birthday. Parental consent is required if the athlete chooses to take the course prior to their 18th birthday.

Background Check

- You can follow [these instructions](#) to get started on your background check.
- Every Coach, Team Manager, and TSP is required to complete a background check and receive a green-light determination before they are eligible to participate.

Questions?

Email: skatesafe@usfigureskating.org

Phone: (719) 228-3497

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- Anyone who has lived in another country for six months or more in the past seven years MUST submit an international screening for every country of residence in that time period.
- Coaches, Team Managers, and TSP turning 18 mid-season must complete a background check within 45-days of their 18th birthday.

Complete List of Coach Requirements

- U.S. Figure Skating Full Membership (either through a member club or as an individual).
- Completion of the U.S. Center for SafeSport's online SafeSport™ Training.
- Successfully pass a bi-seasonal background check (includes recheck at the 12-month mark).
- Agree to the U.S. Figure Skating Code of Ethics.
- Verification of liability insurance.
- Completion of CER Courses (administered via PSA).
- Agree to Waivers and Release.
- Agree to Medical Consent.
- Agree to Name and Likeness Release.
- PSA Membership (if coaching in qualifying competitions).

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